

TOWN OF JEFFERSON - SIGN PERMIT APPLICATION

Name of Applicant: _____

Name of Business: _____

Street Address: _____

Mailing Address: _____ City: _____

State: _____ Zip: _____ Phone Number: (____) - _____ - _____

Fax Number: (____) - _____ - _____ Email Address: _____

Where will signage be placed? *If more than one location, list all locations. (i.e. awning, window/door, etc.):*

_____, _____, _____.

Proposed Size of Signage- *If more than one sign, list size of each sign. (ex. 12 sq. feet, 6' x 4', etc.):*

_____, _____, _____.

On a separate sheet, please provide a sketch of the proposed sign(s) for review.

If a sign company/contractor is being used for sign production, please list their contact information below.

Name of Sign Company/Contractor: _____

Contact Person: _____

Phone Number: (____) - _____ - _____ Fax Number: (____) - _____ - _____

Email Address (if applicable): _____

Signature of Applicant: _____ Date: _____

By signing above you agree to comply with the Zoning District's sign regulations that are applicable and understand aforementioned regulations that pertain to the district.

A \$50.00 sign permit application fee is required at the time of permit submission.

Where permissible, each additional sign will be \$25.00.

Office Use Only

Parcel #: _____ Currently Zoned: _____

Physical Use of Property: _____

Sign Permit Approval (do sign(s) submitted conform to the Town sign ordinances): Approved | Denied
Reason for Denial: _____ \$50 Sign Permit Fee Paid? Y N Waived | Cash Check # _____

Zoning Enforcement Officer's signature: _____ Date: _____

P.O. Box 67, Jefferson, NC 28640
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Email: clerk@townofjefferson.org